

Your Request:

1) The number of employees who work for the ICB (headcount), excluding ancillary staff such as cleaners.

Our Response:

1) As of 22 November 2022, NHS Cheshire & Merseyside ICB had a total of 1,136 employees.

Your Request:

2) The number of employees (as detailed in (1)) who were physically present at work in a designated ICB office on Thursday 17th November.

3) The number of employees (as detailed in (1)) who worked from home on Thursday 17th November.

4) If relevant, the number of ICB employees who were working elsewhere (for example, visiting a hospital, local authority or community health centre for work reasons) on Thursday 17th November.

Our Response:

2 - 4) NHS Cheshire & Merseyside ICB does not record information that details the location from which employees worked on any given day.

Your Request:

5) The number of employees (as detailed in (1)) not working on Thursday 17th November, because they were (for example) off sick, on annual leave, etc.

Our Response:

5) NHS Cheshire & Merseyside does record absences of when employees were not working, for example due to illness, annual leave etc. However, this information is not centrally recorded to enable us to report the data you have requested.

To comply with this part of your request would require a member of staff to undertake a manual search to locate, retrieve and review each of the staff records held to determine the number of staff who were not working on 17 November 2022. Based on it taking a member of staff approximately 10 minutes to search, locate, retrieve and review each of the 1,136 staff records to identify

the information you have requested, would equate to approximately over 7 days in staff time to undertake this task.

NHS Cheshire & Merseyside ICB has estimated that compliance with this part of your request for information would therefore exceed the appropriate cost limit of £450 (18 hours in staff time). NHS Cheshire & Merseyside ICB is therefore engaging Section 12: 'Exemption where cost of compliance exceeds appropriate limit', of the Freedom of Information Act 2000 in relation to this part of your request.

Your Request:

6) Please could you also provide me with a copy of the ICB's current policy, when it comes to where employees are normally expected to work.

Our Response:

6) Please find enclosed a copy of NHS Cheshire & Merseyside ICB's '*Agile Working Guidance for Staff*'.

Enc: *Agile Working Guidance for Staff*



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Enclosure.pdf