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Date: 26th March 2015

Re: Freedom of Information Request

Thank you for your request for information made under the Freedom of Information Act 2000 which was received into this office on 5th March 2015.

You Asked for:

Q1. In last 2 years has your organisation used external recruitment agencies to hire for permanent or contract roles?

Wirral Clinical Commissioning Group has not used external recruitment agencies for permanent roles, only interim project roles.

Q2. In list format what are the five highest paid external recruitment agencies with the total amount paid in the last 2 years?

AXON RESOURCING LTD		
G2 RECRUITMENT SOLUTIONS LTD		
BADENOCH & CLARK		
MAX20 LTD		
IT WORKS RECRUITMENT LTD		
TOTAL SPEND £262853		

Q3. What is the fee structure charged for the five highest paid vacancies by the above five external recruitment agencies and the roles that were hired for? Example: Office Manager - Salary £20,000 Fees paid 15% of salary = Total recruitment fees paid £3000.

This question is not applicable. Wirral Clinical Commissioning Group does not recruit permanent roles via agencies.

Q4. For the coming year what live vacancies does the organisation currently have for permanent or contract roles, please list these vacancies with the following;

- Current or future positions and an exact salary figure

- What type of positions are they? (Contract or Permanent)
- Who is the hiring manager, please provide their full details: Full name, Telephone number, Email, Job Title and Department

All of Wirral Clinical Commissioning Groups current vacancies can be found on www.jobs.nhs.uk which includes all the details requested.

Q5. On which websites are these jobs advertised? Please clearly provide a link/list to where these jobs are advertised.

Wirral Clinical Commissioning Groups jobs are advertised on the following website: www.jobs.nhs.uk

Q6. What is the process to selecting new recruitment agencies? Please provide the procurement process for selecting new recruitment agencies and what date is this conducted and by whom? Please provide full contact details.

The usual process used by the CCG to engage recruitment agencies is to utilise the Crown Commercial Services (CCS) framework (formerly GPS - Government Procurement Service) details of which can be found here <http://ccs-agreements.cabinetoffice.gov.uk/>

Q7. Is there a purchase threshold below which allows the organisation to use external recruitment agencies which are not on any preferred supplier arrangements or contracts without going through a formal tender process?

As the Wirral Clinical Commissioning Group usually utilises the Crown Commercial Services framework for obtaining temporary agency staffing there is ordinarily no purchase threshold.

I hope this sufficiently answers your FOI enquiry however if you require any further information please do not hesitate to contact a member of the FOI team (contact details at the top of this letter).

Yours sincerely



Paul Edwards
Director of Corporate Affairs
NHS Wirral Clinical Commissioning Group

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